

SOBER NEWS

307 Seventh Avenue (28th Street), Room 201, New York, NY 10001-6007
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Website: www.nyintergroup.org (includes Meeting List)

Position Opening

Executive Secretary

The Inter-Group Association of A.A. of New York is conducting a search for an Executive Secretary to begin work on October 1, 2002. The ideal candidate will have the following qualifications/experience:

- At least seven years of continuous sobriety in A.A.
- A job history of increasingly responsible office management.
- Demonstrated success in the operation of general accounting, accounts payable and receivable and financial controls.
- Experience in the management of human resources and volunteer activities.
- Familiarity with the A.A. service structure and Traditions.
- Public speaking, presentation and writing skills.
- Record of ability to function effectively in an organization with a small staff where there are simultaneous, multiple demands.

The following is the position description from Inter-Group's by-laws:

An Executive Secretary is in charge of the orderly operation of the Inter-Group office and is responsible for the efficient and faithful discharge of the staff's duties. The Executive Secretary does not determine Inter-Group policy and is under the supervision and direction of the Steering Committee. The Executive Secretary shall attend all regular Steering Committee meetings and Delegates meetings. It is suggested that the Executive Secretary review with the Steering Committee at its July and December meetings the current duties and performance of the staff. The Executive Secretary is not a member of the Steering Committee and does not have a vote at meetings.

The Executive Secretary, subject to the direction of the Steering Committee and these By-Laws, shall set and maintain office policies and procedures. Because of the Executive Secretary's daily supervision of the Inter-Group office and involvement in all activities of the Inter-Group, the Executive Secretary's advice and opinion shall be sought by the Steering Committee in all matters of office policy and procedure."

This position requires some evening and weekend work.

Please submit your resume, service history and salary requirements no later than June 30, 2002 to:

Search Committee
Inter-Group Association of A. A. of New York
307 Seventh Avenue, Suite 201
New York, New York 10001-6007

All information will be handled in strict confidence.

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***N.Y. Inter-Group's Meeting List is now available on the website:
www.nyintergoup.org***

What if you couldn't go to a meeting?

Imagine that you couldn't go to an A.A. meeting when you wanted to. Now imagine that you couldn't go to a meeting when you desperately needed to. Unthinkable? Not for people in hospitals and other institutions.

There are now 666 meetings every week in detoxes, treatment centers, shelters and prisons. Yet there are 182 institutions waiting to have the message carried to the still suffering alcoholics within their walls. Won't you share the blessing you have been so freely given?

The Institutions Committee of Inter-Group will provide both literature and guidelines for conducting meetings in institutions. Support and sharing are provided at the monthly meetings of each area's committee. Times and locations of local institutions committee meetings are listed on page 31 of our Meeting Book.

There are two ways to carry the A.A. message to institutions; as an individual and by group adoption. Come to the next Institutions Committee meeting in your area. Join us to explore the possibilities and to give back what you've been given. Each time someone who wants to grab the hand of A.A. cannot, we have failed in our primary purpose.

Isn't it unthinkable that any still suffering alcoholic who wants a meeting should be denied?

With love and gratitude.

Lisa C., Chair, Manhattan Institutions Committee

2002 Bill W. Dinner Table Lottery

The 2002 Bill W. Dinner Table Lottery will be held on Wednesday, June 19 at 6:00 PM in the N. Y. Marriott Marquis Hotel, Broadway @ 45th Street, Manhattan. Dinner tickets are \$90.

Here's how the table lottery works:

- Each group representative completes a simple form with the group name and number of tables requested.
- Completed forms are placed in a drum for random drawing.
- Each group representative can select up to five tables per drawing. Tables seat 10.
- Groups requiring more than five tables participate in a second drawing.
- Payment of 50% of the table cost, \$450, is required at the time of table selection. Cash and personal or group checks accepted; no credit cards.

Remaining reserved table tickets must be purchased by September 27, 2002 in order to maintain the table reservations.

After June 19 tickets will be available for sale at the Inter-Group office.

The Bill W. Dinner will be held at 7:00 PM on Saturday, October 26, 2002 in the sixth floor Broadway Ballroom of the New York Marriott Marquis Hotel, Broadway @ 45th Street, Manhattan.

"But we do have expenses..."

When I put money in the basket I support my group, my Area (the General Service Committee of Southeastern New York, S.E.N.Y.), Inter-Group and A.A. worldwide.

I help make sure that:

- A.A. phones get answered
- Prisoners get A.A. literature
- Professionals get correct information about A.A.
- Loner A.A.s get letters
- Newcomers get A.A. literature
- Hospitalized suffering alcoholics get meetings and A.A. literature and Meeting List books

Thanks to Participants in the Quarterly Inter-Group Delegates' Meeting

This is a Gratitude List of the names of 86 groups that were represented at Inter-Group's quarterly Delegates' meeting on March 9, 2002. By their presence at the Inter-Group Delegates' meeting these groups participated in setting the policies by which the Inter-Group office functions.

BRONX (13)

Getting it Together
Growing Up
Jughead
Listening Post
Marble Hill Kingsbridge
Morrisania
N.O.W.
Never too Young
Sobriety First
Stepping Stone
Sunday Morning
We Agnostics of the Bronx
Young and Old in AA

BROOKLYN (7)

Army Plaza
Bedford
Flatbush Dorchester
Greenpoint Saturday Nite Live
Hanson
Sidney Place
Slope Open Discussion

MANHATTAN (46)

Alive Again
Atlantic
Carlyle
Chelsea Riverside
Completely Sober
Dyckman
East Midtown Plaza
East Village
Eightieth Street

MANHATTAN CONT'D)

Exchange Views
Fast Break
Fireside
First Things First
Flying Blind II
Garden Group
Greenwich Village
Hell's Kitchen
High Noon
Into Action Manhattan
Lesbian & Gay People of Color
Living Now
Lost And Found
Lunch Bunch
Manhattan
Metropolitan
Mid-Harlem
Murray Hill
Never Had a Legal Drink
Never too Late
Night Light
Ninety-Sixth Street Workshop
Nu Garden
P.A.X
Potpourri
Promises Two for One
Renewal West
Seventy-Ninth Street Workshop
Spotlight on Sobriety
St. Nicholas
Sutton
Trafalgar
Twenty-Two Below

MANHATTAN (CONT'D)

Village Agnostics
Young and Wise
Young People's Step
Youth Enjoying Sobriety (Yes)

QUEENS (9)

Alive Again
Astoria
Astoria Topic
Back to Basics
Cambria Heights
Forty-Sixth Street
Helping Hand
Rich Haven Splinter
Woodside Keep it Green

STATEN ISLAND (9)

Attitude Adjustment
Eye Opener
First Step Group
Four O'Clock Lounge
Friday Group
H.O.W. (Honesty, Open Minded, Willingness)
New Beginning
Port Richmond
St. George Step

WESTCHESTER (2)

New Rochelle North End
Yonkers Sunday Night Candlelight

Having a Prudent Reserve

Most groups try to have a financial reserve which they can draw on in the event of any unforeseen circumstances, such as an increase in the group's rent or the sudden need to purchase a new coffeepot. There is no predetermined amount for such a reserve, but most groups try to put aside enough money to cover at least one to three months' operating expenses. The group itself usually determines the actual size and scope of the prudent reserve. It is important, however, to remember that this reserve is not an operating account and is intended to cover extraordinary fluctuations in income or expenses.

Reprinted with permission from service material prepared by the General Service Office, "Memo to an A.A. Group Treasurer". The pamphlet, "Memo to an A.A. Group Treasurer", is available free at the Inter-Group office.

New York Inter-Group Calendar of Events May and June, 2002

- May 1 & 16
June 5 & 20 Office Telephone and Call Forwarding and Volunteer Orientation, 6 P.M., N.Y. Inter-Group office, 307 7th Avenue (28th Street) Room 201, Manhattan 10001. (Orientations are held 1st Wednesday, 3rd Thursday each month, any Thursday night between 6 P.M. and 10 P.M. and any Saturday afternoon between 1:30 P.M. and 6 P.M., same time and location. No appointment necessary. One-year continuous sobriety required.)
- May 1
June 5 Westchester Area Institutions Committee Meeting, 7 P.M., First Baptist Church, South Highland Avenue (Route 9) (Corner of Church Street) Ossining 10562. (Meeting is held 1st Wednesday each month same time and location.)
- May 9 Telephone Volunteer Committee Meeting, 6:30 P.M., N.Y. Inter-Group Office, 307 7th Avenue, (28th Street) Room 201, Manhattan 10001. (Meeting is held 2nd Thursday every other month, same time and location.)
- May 11 & 25
June 8 & 22 Spanish Language Institutions Committee Meeting, 7 P.M., Spanish Intergroup Office. (Oficina Central Hispana de A.A.), 237 East 115th Street, Manhattan 10029. (Meeting is held 2nd and 4th Saturday each month, same time and location.) (Meeting is held 2nd and 4th Saturday each month, same time and location.)
- May 13
June 10 Institutions Literature Packing, 10 A.M., N.Y. Inter-Group Office, 307 7th Avenue (28th Street) Room 201, Manhattan 10001. (Literature packing is done on the 2nd Monday of each month, same time and location. Newcomers always welcome.)
- May 14
June 11 Queens Area Institutions Committee Meeting, 7 P.M., Our Lady of the Cenacle School Cafeteria, 87-25 136th Street (Hillside Avenue & Van Wyck Expressway) Richmond Hill 11418. (Meeting is held 2nd Tuesday each month, same time and location.)
- May 16
June 20 Manhattan Area Institutions Committee Meeting, 6:30 P.M., N.Y. Inter-Group Office, 307 7th Avenue, Room 201, (28th Street) Manhattan, 10001. (Meeting is held 3rd Thursday each month, same time and location.)
- May 17
June 21 Bronx Area Institutions Committee Meeting, 8 P.M., St. Phillip Neri School Cafeteria, 3031 Grand Concourse (201st Street) 10468. (Meeting is held 3rd Friday each month, same time and location.)
- May 17 Queens Area Forum, 7:30 P.M., Old St. James Church Annex, 86-02 Broadway @ 51st Ave.), Elmhurst, 11373. Opposite Elmhurst Library. Elmhurst Group meeting place. (Meeting is held 3rd Friday every other month, same time and location.)
- May 18 Westchester Booking Meeting, 7:30 A.M., Memorial United Methodist Church, 250 Bryant Avenue (between North and Mamaroneck Avenues) White Plains 10601. Booking Meetings will also be held on August 17 and November 18, same time and location.
- May 18 Bronx Area Forum, 11:00 A.M. to 12:30 P.M., Bedford Park Congregational Church, 3008 Bainbridge Avenue (@ E. 201st Street, Gunhill group meeting place) 10459. (Meeting is held 3rd Saturday every other month, same time and location.)
- May 25
June 29 Brooklyn Area Institutions Committee Meeting, 1 P.M., St. Peter Claver Church, 29 Claver Place, (Jefferson Avenue) 11238. (Meeting is held last Saturday each month, same time and location except July and August.)
- May 27
June 24 Staten Island Area Institutions Committee Meeting, 6:30 P.M., Doctor's Hospital, 1050 Targee Street, 1st floor Conference room 10305. (Meeting is held 4th Monday each month, same time and location.)
- June 8 Exchange Meeting, 7:30 A.M., Public School #41, Sixth Avenue & 11th Street, Manhattan, 10011. (Meeting is held 2nd Saturday in March, June, September and December, same time and location.)
- June 8 Institutions Information/Orientation Workshop, 9 A.M., Public School #41, Sixth Avenue & 11th Street, Manhattan 10011. (Meeting is held 2nd Saturday in March, June, September and December, same time and location.)
- June 8 Inter-Group Delegates' and Group Officers Workshop, 10 A.M., Public School #41, Sixth Avenue & 11th Street, Manhattan 10011. (Meeting is held 2nd Saturday in March, June, September and December same time and location.)
- June 8 Public Information Orientation Workshop, 11 A.M., Public School #41, Sixth Avenue & 11th Street, Manhattan 10011. (Meeting is held 2nd Saturday in March, June, September and December, same time and location.)
- June 8 Inter-Group Delegates' Meeting, 12 Noon, Public School #41, Sixth Avenue & 11th Street Manhattan. (Meeting is held 2nd Saturday in March, June, September and December, same time and location.)
- June 19 Bill W. Dinner Table Lottery, Wednesday, 6:00 PM, New York Marriott Marquis Hotel, Broadway @ 45th Street, Manhattan.
- June 30 The Big Meeting, Sunday, 1:00 PM, New York Marriott Marquis Hotel, Broadway Ballroom, 6th floor, Broadway at 45th Street, Manhattan. Free, no tickets necessary. Seventh Tradition Collection will be taken.