

## DISCONTINUED GROUP OR MEETING FORM

Please complete this form if your meeting has permanently closed. Once the information has been verified by the Group Relations Chairperson, the meeting will be removed from the New York Inter-Group website and the subsequent publishing of the Meeting Book. Thank you for your service.

### Section 1: Form Submitted by

Name (First and Last): \_\_\_\_\_

Position (Member, Chairperson, Treasurer, etc.): \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ - \_\_\_\_\_      Email: \_\_\_\_\_

### Section 2: Group and Meeting Location Information

NY Inter-Group Number: \_\_\_\_\_ (available on [www.nyintergroup.org](http://www.nyintergroup.org) or call (212) 647-1680)

Group Name: \_\_\_\_\_

Borough/Region (e.g., Manhattan, Westchester, Suffolk, etc.): \_\_\_\_\_

Building Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Location Notes (e.g., Parish House, 2nd Fl, etc.): \_\_\_\_\_

Weekday: \_\_\_\_\_ Start Time: \_\_\_\_\_ AM /PM (Circle One) End Time: \_\_\_\_\_ AM /PM (Circle One)

Date Meeting Closed: \_\_\_\_\_

Reason for Closure: \_\_\_\_\_

\_\_\_\_\_

Signature of person completing form:

**Return completed form to:**  
 New York Inter-Group  
 307 Seventh Avenue  
 Suite 201  
 New York, NY 10001-6007  
 Email: [groupsandmeetings@nyintergroup.org](mailto:groupsandmeetings@nyintergroup.org)  
 Fax: 212-647-1648  
 Phone: 212-647-1680

\_\_\_\_\_ Date Submitted: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YYYY

**\*\*\* THIS SECTION FOR OFFICE USE ONLY \*\*\***

Date Received:	Date Verified by Group Relations	Group Relations Chair Signature::
Date Updated in System:	Date Filed:	Processed by:
NY Inter-Group Number:	Borough / Region:	Notes: